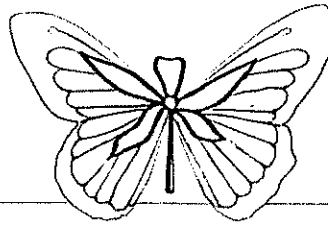


MAIN CAMPUS

(Private: 18 mos. - 4 yrs. ~ Charter: 5 - 12 yrs.)
 2834 East Southern Avenue, Mesa, AZ 85204
 (480) 926-8375 Fax: (480) 503-0515
 montessorictr.org



NORTH CAMPUS

(Private: 2 - 4 yrs. ~ Charter: 5 - 12 yrs.)
 815 North Gilbert Road, Mesa, AZ 85203
 (480) 964-1381 Fax: (480) 668-5457
 montessorictr.org

Montessori Education Centre – Charter School Enrollment Contract 2022-2023

 Child's Name on birth certificate

Please check:

- Lower Elementary 1st-3rd (6 yrs through 9 yrs) 8:30 A.M. to 2:55 P.M. Grade: _____
- Upper Elementary 4th-6th (9 yrs through 12 yrs) 8:30 A.M. to 3:10 P.M. Grade: _____

Montessori education is a flow experience; it builds on the continuing self-construction of the child for the duration of the program. We do not adhere to traditional grade levels. Although you selected a grade level, through thoughtful and thorough observation and assessment, the faculty and administration will determine the appropriate placement and environment for your child.

We welcome you to our program and honor your commitment to your child in choosing MEC. We recognize that any educational program, to produce growth, must have the parents of each child as a partner in the education process. To promote this in our school, we invite you to join us in the following areas:

1. We invite you to attend formal parent-teacher conferences twice a year (or as needed) to visit with the teacher about your student.
2. We encourage parents to become educated concerning the Montessori experience by attending Parent Education Nights as offered by your child's classroom teacher and to observe in the classroom, if possible.
3. **Discipline:** We strive to structure the classroom environment for each student's success. In the case of unacceptable child behavior, we look to ourselves as teachers and assess how we impact the environment, making changes if necessary. If unacceptable behavior continues after we make changes, we may take further steps: *See Parent Handbook for the further steps that are taken when unacceptable behavior occurs.
4. As a parent, you are required to read the Student/Parent Handbook which outlines your rights and responsibilities. You and your child will be held responsible for adhering to the guidelines outlined in the Student/Parent Handbook.
5. Please notify the office if you decide to withdraw your child from Montessori Education Centre-Charter School.
6. We reserve the right to assess students and place them in the appropriate grade level/class.

Requested Documents:

1. **Current Immunization Records or Waiver**
2. **Residency Documentation:** Pursuant to ARS§ 15-802(B) Arizona Residency Documentation is required upon registration of your child in any Arizona public or charter school. Complete the attached Residency Documentation Form and return with a copy of one of the required documents listed on the form.
3. **Identity and Age:** (Parents and legal guardians have 30 days from the date of enrollment to provide proof of identity and age)
 - A certified copy of the pupil's birth certificate
 - Pupil's baptismal certificate
 - Application for social security number for pupil or original school registration records and an affidavit explaining the inability to provide a copy of the birth certificate; or
 - A letter from the authorized representative of an agency having custody of the pupil pursuant to a juvenile court proceeding, certifying that the pupil has been placed in the custody of the agency as prescribed by law. A.R.S. §15-828 (A) (1)-(3).

Once your child has been offered a spot at Montessori Education Centre, your child's previous educational records, including Special Education records (such as IEPs), are requested. By signing below, consent is given to Montessori Education Centre to request and receive your student's education records from his/her previous and current schools.

 Parent Signature

 Date

 Parent Signature

 Date